

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION

Regular Public Meeting Agenda

April 28, 2022

**7:00 p.m. Student-Athlete Recognition - Evergreen Multipurpose Room
(7:30 p.m. Executive Session)**

8:00 p.m. Public Session - Large Board Room at Board Office

CALL TO ORDER AND ROLL CALL: p.m.

MEMBERS PRESENT

_____ Ms. Nancy Bauer
_____ Mrs. Amy Boroff
_____ Ms. Deb Brody
_____ Mrs. Karen Mitchell
_____ Ms. Stephanie Suriani
_____ Ms. Tonya Williams
_____ Ms. Amy Winkler
_____ Mr. Evan Murray, Vice President
_____ Dr. Karen Kulikowski, President

OTHERS PRESENT

_____ Joan Mast, Ed.D., Superintendent of Schools
_____ Robert A. McGarry, Ed.D., Assistant Superintendent of
Curriculum and Instruction
_____ Christopher Jones, Business Administrator/Board Secretary
_____ Jeanne Cleary, Director of Operations and Special Projects
_____ James Canellas, Assistant Business Administrator/
Assistant Board Secretary
_____ Peter N. Pitucco, Director of Human Resources
_____ Lisa Rebimbas, Director of Special Services
_____ Douglas Silvestro, Esq., Board Attorney

INSTRUCTIONAL UPDATES

- Recognition of Bowling, Wrestling, Swimming teams, and Coach Fabiano's 100th Wrestling Win

MOTION FOR EXECUTIVE SESSION

WHEREAS, the Board of Education must discuss subjects concerning Personnel, HIB, Suspension/Detention Report, and Legal Matters; and,

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

MEMBERS PRESENT

- _____ Ms. Nancy Bauer
- _____ Mrs. Amy Boroff
- _____ Ms. Deb Brody
- _____ Mrs. Karen Mitchell
- _____ Ms. Stephanie Suriani
- _____ Ms. Tonya Williams
- _____ Ms. Amy Winkler
- _____ Mr. Evan Murray, Vice President
- _____ Dr. Karen Kulikowski, President

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REPORT

ADDITIONS

- 18-BUS ARP Homeless II grant
- 19-BUS NASA Girls Grant
- 20-BUS Food Service Vehicle Drivers
- 1-POL Board Policies

SUPERINTENDENT’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the *Times*, now known as the *Union County Hawk*, the *Star Ledger*, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings as adopted September 1, 2021.

INSTRUCTIONAL UPDATES - continued

- Arts Integration Presentation
- Public Hearing on 2022-2023 School Budget

PUBLIC HEARING ON 2022-2023 SCHOOL BUDGET

- Board comments regarding school budget
- Public comments regarding school budget

**IF YOU WANT TO MAKE A PUBLIC COMMENT REGARDING
THE PROPOSED 2022-2023 SCHOOL BUDGET ONLY**

Speakers: State your full name and the town in which you reside.

***Adoption of the 2022-2023 School Budget**

Move that the Board of Education adopts the 2022-2023 school budget as follows (Roll Call Vote):

BE IT RESOLVED that the Scotch Plains-Fanwood Board of Education hereby approves submission to the Executive County Superintendent of Schools a final budget for the 2022-2023 school year as follows:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL
2022-2023 Total Expenditures	\$107,689,477	\$2,767,509	\$758,500	\$111,215,486
Less: Capital Reserve Withdrawal	0	0	0	0
Less: Anticipated Revenues	\$10,417,513	\$2,767,509	0	\$13,185,022
Taxes to be Raised	\$97,271,964	0	\$758,500	\$98,030,464

BE IT FURTHER RESOLVED that the Scotch Plains-Fanwood Board of Education hereby approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$200,000 for all staff and board members.

PUBLIC COMMENTS

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

Speakers: Please slowly and clearly state your full name and the town in which you reside.

PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent’s office.

COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

LETTERS TO THE BOARD

Four emails were received from the public. The appropriate administrator responded.

BOARD MOTIONS

SUPERINTENDENT'S REPORT

- *1-S Move that the Board of Education approves the superintendent's decisions in the following HIB cases discussed in Executive Session on March 24, 2022. Of the three cases, two cases were determined to be HIB.

Case#: 060-2122-09

Case#: 080-2122-04

Case#: 065-2122-10

- *2-S Move that the Board of Education approves the following Field Trip:
- Teacher and Model UN/Debate Club Advisor, Mr. Heebner, requests to take 25 students from 5-8th grade at Terrill Middle School to attend the Middle School Model UN conference at JP Stevens High School in Edison on Saturday May 28th. Students will break into governmental organizations, conduct research into issues and stances their organization has and practice the problem solving procedures of the governmental organization they have chosen to be a part of. The simulation will demand that students utilize all of the skills such as debating, negotiation and compromising that they have learned and practiced in Model UN/ Debate Club.

PERSONNEL REPORT

*1-PERS Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated April 28, 2022 in the areas noted below:
(Roll Call Vote)

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leaves of Absence
6. Sixth Period Assignments
7. Temporary Transfer
8. Job Description
9. Auxiliary Employment
10. Substitute Staff - as needed for the 2021-2022 School Year

BUSINESS REPORT

*1-BUS Move that the Board of Education approves the Superintendent’s recommendations for staff training reimbursements on the report dated April 28, 2022.

*2-BUS Move that the Board of Education approves the Nonpublic School Security and Technology Initiative Program for Union Catholic High School in the following amount:

School Security	\$116,025
Technology	<u>26,520</u>
Total	\$142,545

3-BUS Parental transportation contract moved pending paperwork submission.

*4-BUS Move that the Board of Education approves the 2022-2023 Parental Contract for Student Transportation for Case #17-14 effective July 1, 2022 through June 30, 2023 at the rate of \$94 per day for a maximum of \$20,200 for 214 days.

5-BUS Food Service renewal moved to May meeting.

*6-BUS Move that the Board of Education approves the district’s intent to collaborate with the applicant regional McKinney-Vento Education of Homeless Children and Youth Project for 2022-2023, if awarded, as follows:

1. Utilize resources and information provided by the lead applicant to support the federal and state required supplemental academic and support services to identified homeless children and youth;
2. Participate in partnerships with local, country, and regional non-educational agencies (e.g., community-based organizations, social service organizations, faith-based institutions) established by the lead applicant, if awarded, in providing supplemental services;
3. Provide district level data to support the lead applicant in identifying the academic and non-academic needs of homeless students for reporting to the New Jersey Department of Education; and
4. Address the academic, non-academic, and emergent needs of homeless children and youth.
5. For Title I Districts Only: Collaborate with the regional McKinney-Vento project director on the use of the Title I reserve for homeless students in non-Title I attendance areas.

7-BUS The Shoretel/Mintel/Lens3 Telephone System Annual Maintenance Agreement to be approved at the May meeting.

*8-BUS Move that the Board of Education accepts the 2022-2023 tax payment schedules for the Township of Scotch Plains and the Borough of Fanwood:

	Scotch Plains	Fanwood
Jul-22	\$6,616,926	\$1,839,905
Aug-22	6,616,926	1,839,905
Sep-22	6,616,926	1,839,905
Oct-22	6,616,926	1,839,905
Nov-22	6,616,926	1,839,905
Dec-22	6,616,926	1,839,905
Jan-23	6,041,676	1,839,905
Feb-23	6,041,676	1,839,905
Mar-23	6,041,676	1,839,905
Apr-23	6,041,676	1,839,905
May-23	6,041,676	1,839,905
Jun-23	<u>6,041,676</u>	<u>1,839,905</u>
Total	\$75,951,609	\$22,078,855
General Fund	75,363,942	21,908,022
Debt Service	<u>587,667</u>	<u>170,833</u>
Total	\$75,951,609	\$22,078,855

*9-BUS Move that the Board of Education approves Acclaim Inventory, LLC to perform an asset inventory/audit of the district that will include all reports, tagging of all new assets, re-tagging of all relevant assets and the complete file on disc for a total fee of \$2,900.

*10-BUS Move that the Board of Education approves the 2022-2023 athletic bid awards conducted through Educational Data Services to the following vendors:

Vendor Name	Amount
All American Sports Corp	\$1,866.20
Aquatic Allstars LLC	\$546.00
BSN Sports, LLC	\$4,217.63
BSN Sports, LLC	\$44,829.31
Flaghouse Inc	\$1,685.97
Longstreth Sporting Goods	\$538.54
Metro Swim Shop	\$396.50
Pioneer Athletics	\$18.40
R&R Trophy & S.G. Co	\$196.95
R&R Trophy & S.G. Co	\$2,525.00
S&S Worldwide	\$31.10
Schuylkill Valley Sports, Inc	\$1,253.52
South Jersey Sports Center	\$189.40
Sports Paradise	\$8,499.15
Sportsman's	\$342.60
Sportsman's dba George L. Heider Inc	\$6,893.73
Triple Crown Sports, Inc.	\$4,736.60
Uniforms For All Sports, Inc.	\$390.00
Winning Teams By Nissel	\$385.80
Zams, Inc	\$2,874.61
Total	\$82,417.01

*11-BUS Move that the Board of Education approves the submission of the 2022-2023 New Jersey Schools Insurance Group Safety Grant Application in the amount of \$14,657.

*12-BUS Move that the Board of Education approves the agreement to utilize the services of First Children Services for Therapeutic Services for the period July 1, 2022 through June 30, 2023 based on the following fees:

COMPREHENSIVE SERVICE FEE SCHEDULE

SERVICE	RATES
Registered Behavior Technician (RBT*)	\$62/Hour
Behavior Technician (BT)	\$51/Hour
Paraprofessional	\$30/Hour
BCBA Consultation	\$105/Hour
BCaBA Consultation	\$80/Hour
Functional Behavior Assessment	\$1,500 /Evaluation
Clinician (Licensed Mental Health Professional)	\$80/Hour
Social Skills	\$100/Hour
Parent Training	\$100/Hour
Home Instruction (Tutoring)	\$75/Hour
OT/ST/PT Evaluations	\$495/Evaluation
Social Skills Assessment	\$495/Evaluation
Assessment of Basic Language and Learning Skills (ABLIS)	\$1,200/Evaluation
Verbal Behavior Milestones Assessment and Placement Program (VB-MAPP)	\$1,200/Evaluation
Assessment of Functioning Living Skills (AFLS)	\$1,200/Evaluation
Biopsychosocial	\$495/Evaluation
Applied Behavior Analysis Trainings / Behavioral Staff Trainings	\$100/Hour
Safety Care Initial Training (2 day)	\$3,000
Safety Care Recertification Training (1 day)	\$1,000

*13-BUS Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of March 2022.

*14-BUS Move that the Board of Education acknowledges receipt of Board Secretary’s Reports, Treasurer of School Funds Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of March 31, 2022,, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Transfers, the Board Secretary’s Report and the Treasurer of School Monies Report for the month ending March 31, 2022.

*15-BUS Move that the Board of Education acknowledges receipt of the following disbursement listings dated March 31, 2022:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Nettingham and Terrill Middle Student Activity
- High School Student Activity

*16-BUS Move that the Board of Education approves bills for the period of March 19, 2022 through April 22, 2022 in the amount of \$ 4,148,069.30.

*17-BUS Move that the Board of Education approves the following related services vendor:

<u>Related Service</u>	<u>Service Provider</u>	<u>Current Year</u>	<u>Rate</u>
Psychiatric Evaluation	Bartky Healthcare Center	\$4,500.00	\$1,500.00

*18-BUS Move that the Board of Education accepts and approves the submission of ARP Homeless II Grant in the amount of \$4,493 and to join the consortium led by Essex County Special Services School District.

*19-BUS Move that the Board of Education accepts and approves the NASA Girls Grant in the amount of \$1,500.

*20-BUS Move that the Board of Education approves Steve Cisko, Alexander Coakieanos, and Mark Milluzzo to drive the district food service vehicle.

BOARD POLICIES

*1-POL Move that the Board of Educations approves the first reading of the following board policies:

Policy/Reg. No.	Policy Name	New/Revised/Abolish
P2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)	Revised
P2431.4	Prevention and Treatment of Sports-Related Concussion and Head Injuries (M)	Revised
R2431.4	Prevention and Treatment of Sports-Related Concussion and Head Injuries (M)	Revised
R2460.30	Additional/Compensatory Special Education and related Services (M)	New
P2622	Student Assessment (M)	Revised
R2622	Student Assessment (M)	New
P3233	Political Activities	Revised
P5460	High School Graduation (M)	Revised
P5541	Anti-Hazing (M)	New
P8465	Bias Crimes and Bias-Related Acts (M)	Revised
R8465	Bias Crimes and Bias-Related Acts (M)	Revised
P9560	Administration of School Surveys (M)	Revised
Bylaw 0143.2	Student Representatives to the Board of Education	New
P8420	Emergency and Crisis Situations (M)	Revised
P5512	Harassment, Intimidation and Bullying (M)	Revised
	OTHER POLICIES	
	Use of Therapy Dogs in Schools	New

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

1-0BB Liaison Reports

- Affordable Housing
- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association
- PTA Council
- Presidents Council Meeting
- SEPAG
- SP-F Shared Services
- Truth, Racial Healing, and Transformation (TRHT)
- Union Co. Educational Services Commission (UCESC)
- Union Co. School Boards Assoc.

2-OBB Request to Attend Workshops and Workshop Reports

*3-OBB Move that the Board of Education adopts and signs the following proclamation designating the week of May 2-6, 2022 as Teacher Appreciation Week:

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers multitask at even greater levels of demand during COVID; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

NOW, THEREFORE, BE IT RESOLVED that the Scotch Plains-Fanwood Board of Education does hereby proclaim May 2-6, 2022 as Teacher Appreciation Week and May 3, 2022 as Teacher Appreciation Day and strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

*4-OBB Move that the Board of Education adopts the resolutions for the Scotch Plains-Fanwood School District retirees as completed by administrators:

WHEREAS, (name) will retire on (date) after over (number) of years of service as a loyal member of the (school) staff; and,

WHEREAS, (name) instructed students in grades () through and worked with students in the District's (elementary, middle, high school); and,

WHEREAS, (name) encouraged students to work hard to reach their potential and instilled optimism and confidence in the students; and,

WHEREAS, (name) was a creative and caring teacher who earned the respect and affection of the students and the staff, the administration, and his/her colleagues in these many years of unselfish commitment to the District,

NOW, THEREFORE, BE IT RESOLVED that the Scotch Plains-Fanwood Board of Education recognizes and commends (name) for his/her outstanding service and extends to him/her all best wishes for good health and happiness in his/her well-deserved retirement.

*5-OBB Move that the Board of Education approves the following schedule of board meeting dates for the 2022-2023 school year:

Open Agenda Meetings

Regular Public Meetings

No July Meetings	
No August Open Agenda Meeting	Thursday, August 25 , 2022
No September Open Agenda Meeting	Wednesday, September 21, 2022
Thursday, October 6, 2022	Thursday, October 20, 2022
No November Open Agenda Meeting	Thursday, November 17, 2022
No December Open Agenda Meeting	Thursday, December 15, 2022
No January Open Agenda Meeting	Thursday, January 19, 2023
No February Open Agenda Meeting	Thursday, February 16, 2023
Thursday, March 9, 2023	Thursday, March 23, 2023
No April Open Agenda Meeting	Thursday, April 27, 2023
Tuesday, May 9, 2023	Thursday, May 18, 2023
Thursday, June 8, 2023	Thursday, June 22, 2023

Special Meetings

Tentative: 2023 Annual Organization Meeting - Thursday, January 5

Staff Recognition: May 23, 2023- Evergreen, New Gym

Student Recognition: June 6, 2023

On occasion, the Board will meet in public from 7:00-7:30 p.m. for student or staff recognitions. No actions will be taken during these times.

*Minutes Move that the Board of Education approves the minutes listed below:

1. March 10, 2022 - Open Agenda Meeting - Executive Session
2. March 10, 2022 - Open Agenda Meeting
3. March 24, 2022 - Regular Public Board Meeting - Executive Session
4. March 24, 2022 - Regular Public Board Meeting

PUBLIC COMMENTS

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

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UPCOMING SCHEDULED MEETING

May 10 - Open Agenda Meeting - Administration Bldg - 8:00 p.m.
May 19 - Regular Public Meeting - Administration Bldg - 8:00 p.m.

GOOD OF THE ORDER

MOTION TO ADJOURN